



Republic of Rwanda
Western Province

NGORORERO DISTRICT

BP: 103 GITARAMA

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JOB ADVERTISEMENT FOR 8 DIFFERENT POSITIONS

Ngororero District is recruiting different positions to work as permanent and contractual staff to assume responsibilities with more details mentioned in the table below;
Suitable candidates are required to submit application by E-recruitment portal .

Administrative Unit	Title of Job Position	Level	Number	Job Profile	Job Responsibilities
UNDER STATUS POSITIONS					
One stop center and Notary Unit	Construction Permitting Officer	5II	1	<p>A0 in Architecture, Urban Planning, Civil Engineering, Rural Settlement.</p> <p><u>Key Technical Skills & Knowledge required:</u></p> <ul style="list-style-type: none"> -Extensive Knowledge in Construction Permitting -Organizational Skills; -Communication Skills; -Judgment & Decision Making Skills; -Time management Skills; -Team working Skills; 	<ul style="list-style-type: none"> - Take active part in the planning and or review of the District specific Master Plan and co-supervise and inspect its implementation; - Prepare, in collaboration with any other involved staff, construction permits to be issued by the District; - Supervise contractors' engineering work to ensure value for money and compliance with the technical specifications defined by the District; Monitor compliance of ongoing private construction works with the master plan and



				-Fluent in Kinyarwanda, English and/or French; knowledge of all is an advantage	provide advice to all concerned stakeholders on house construction safety requirements.
Building Inspector	SII	1	A0 in Civil Engineering, Construction, Public Works	<p>Key Technical Skills & Knowledge required:</p> <ul style="list-style-type: none"> -Building Inspection skills -Organizational Skills; -Communication Skills; -Judgment & Decision Making Skills; -Time management Skills; -Team working Skills; -Fluent in Kinyarwanda, English and/ or French; knowledge of all is an advantage 	<ul style="list-style-type: none"> - Conduct inspection of all buildings to check their compliance with master plan designs, construction permits, house occupation permits, zoning guidelines and any other applicable laws, policies and regulations regarding Building Construction; - Conduct, in collaboration with Construction Permitting Officer, site visits prior to the issuance of land deeds, construction and house occupation permits and report to relevant officials and stakeholders any non-compliant structure and advise on necessary measures to take; Supervise the demolition of illegal and non-compliant structures.
Water and Sanitation Officer	1	SII	<p>A0 in Water and Sanitation, Natural Environmental Sciences, Natural Sciences, Water Management, Hygiene</p> <p>Key Technical Skills & Knowledge required:</p> <ul style="list-style-type: none"> -Extensive knowledge in Water and Sanitation -Strong written and verbal communication skills 	<ul style="list-style-type: none"> - Elaborate and supervise the implementation of strategies and mobilization mechanisms of local population for the construction and maintenance of water supply and sanitation facilities and promote the rational use of water; - Develop, vulgarize and inspect the implementation of a local action plan for used water treatment, liquid waste management, rainwater capturing and organic waste recovery across the District; 	



				<ul style="list-style-type: none"> -Quantitative and analytic skills -Ability to manage priorities and be detail-orientated within a dynamic, fast-paced environment -Work in a team environment to determine and or review ideas to find solutions to problems. -Ability to work independently with little or no supervision while maintaining a high- level of efficiency and still upholding a team mentality 	<p>Develop investment plans and mobilize the private sector and other stakeholders to invest in water and sanitation activities.</p>
EDUCATION UNIT	School Construction Engineer	1	5II	<p>A0 in Civil Engineering, Construction, Public Works</p> <p>Key Technical Skills & Knowledge required:</p> <ul style="list-style-type: none"> -School Construction Skills -Organizational Skills; -Communication Skills; -Judgment & Decision Making Skills; -Time management Skills; -Team working Skills; -Fluent in Kinyarwanda, English and/ or French; knowledge of all is an advantage 	<ul style="list-style-type: none"> - Produce consolidated needs assessment and progress reports related to school infrastructure construction and management across the District; - Supervise the construction processes of school infrastructures and ensure constructions are done in accordance with all applicable design, guidelines, policies, laws and regulations; Supervise, in close collaboration with the District Property Management Officer, the maintenance works of schools across the District.
Planning & Monitoring and Evaluation Unit	Planning, M&E Officer	1	5II	<p>A0 in Management, Economics, Development Studies, Project Management, Rural Development, Business Administration</p>	<p>Consolidate strategic planning documents emanating from different units and Sectors of the District;</p> <p>Advise units and Sectors on the elaboration and or review of SMART indicators during the</p>



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			<p><u>Key Technical Skills & Knowledge required:</u></p> <ul style="list-style-type: none"> -Knowledge of results based management, logical framework approach, strategic planning processes and tools; -Knowledge of Rwanda's Public service and Labour Sector Policies and Strategies; -Knowledge of drafting Action Plans and Operational Plans; -Knowledge to conduct policy and analysis and draft proposals; -Knowledge of Monitoring and Evaluation concepts, systems and tools; -Computer Skills; -Organizational Skills; -Communication Skills; -High analytical & Complex Problem Solving Skills; 	<p>planning process and quality-check their use during the M&E;</p> <p>Analyse activity implementation progress reports emanating from District Units and Sectors and advise the Director of Planning and Monitoring & Evaluation on necessary changes and/or review;</p> <ul style="list-style-type: none"> - Monitor the implementation status of all stakeholders' programs or projects running within the District and assess their contribution towards the achievement of District's development objectives and targets.
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			<p>-Judgment & Decision Making Skills; -Time management Skills; -Team working Skills; -Fluent in Kinyarwanda, English and/ or French; knowledge of all is an advantage</p>	
UNDER CONTRACT POSITION				
<p>Agriculture and Natural Resource Unit</p>	<p>Project Manager(Community Adaptation to Climate Change Effects (CACCE) project sponsored by FONERWA)</p>	<p>1</p>	<p>QUALIFICATIONS</p> <p>A Master's degree with 3 years of working experience or Bachelor degree with 5 years of working experience in areas of studies covering environmental studies, climate change adaptation, agriculture and rural development; Natural Resources Management, Agricultural Economics, Project management, Development studies, Environmental Science, climate change.</p> <p>WORKING EXPERIENCE</p> <p>Relevant work experience in climate change and environment related work with a focus on policy and implementation at country level; with proven and demonstrated experience in disaster recovery solid understanding of the concepts and principles of disaster, risk reduction, such as hazards exposure,</p>	<p>Job Description:</p> <p>The Project Manager will function as part of the Core Team. S/he will be required to work closely with the District Executive Secretary. The Project Manager will take on the day-to-day responsibility for providing effective and efficient financial and operational management of the program, in accordance Climate change internal policies and procedures. They will also be central to managing our Operational and commercial relationships with our client, beneficiaries (regional partners) and our consortium partners. The Project Manager should have a good understanding of the project inputs and deliverables to achieve this.</p> <p>The Project Manager will:</p> <p>1. Project Delivery: Operational Management</p>



			<p>vulnerability capacity and resilience in Disaster risk Reduction.</p> <ul style="list-style-type: none"> ▪ Strong project management and stakeholder engagement skillset with a keen willingness to learn new skills related to carbon and climate actions. ▪ Familiarity with community-based approaches to carbon initiatives is an asset. ▪ Well versed with national carbon market policies and schemes, including evolving government policies and regulations, in the forest, environment, biodiversity and agriculture sector Strong project and people management skills, including planning, budgeting, and reporting. ▪ Excellent stakeholder engagement and partnership-building abilities. ▪ Technical knowledge of the carbon project lifecycle, including carbon accounting, and monitoring, and 	<ul style="list-style-type: none"> ▪ Provide technical support and day to day management of Rural Settlements Climate Proofing Project; ▪ Identification of Rural Settlements Climate Proofing Project challenges and propose to Climate Change Program Manager the measures to address them; ▪ Prepare the procurement plans and follow up the procurement process with District Steering Committee ▪ Prepare meetings of Technical Advisory Committee, Steering Committee and prepare the reports of these meetings; ▪ Prepare and facilitate the workshops and meetings organized under the project (trainings and validation workshops of documents produced under the project); ▪ Prepare the Terms of References (ToRs) and equipment/work specifications for the project; ▪ Manage and monitor the project risks – including social and environmental risks initially identified as per the Environmental Social Management Framework; ▪ Supervising activities of the project staff or staff of the project (Monitoring and Evaluation Specialist, Environmental Risk Management Specialist, Engineer District Environmental Officers, Accountants etc.);
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			<p>validation/verification is an advantage</p> <ul style="list-style-type: none"> ▪ Proficiency in data analysis and GIS tools is an advantage. ▪ Effective communication and presentation skills, both written and verbal. ▪ Strong understanding of carbonization and its associated effects would be an added advantage ▪ Strong understanding of decarbonization processes, methodologies and approaches. Would be an added advantage ▪ Ensure lessons learnt are recorded and project materials are available on the SharePoint Site. 	<ul style="list-style-type: none"> ▪ Development and submission of half year and annual projects review as required by the District; ▪ Development and submission of monthly, quarterly and annual project reports as required by Planning; ▪ Lead and manage project team, by defining and providing clear goals and objectives of the project. ▪ Manage project budgets, ensuring cost efficiency and compliance with financial guidelines. ▪ Develop and maintain a comprehensive project implementation plan with clear timelines, deliverables, and performance metrics. ▪ Ensure compliance with relevant environment safe guiding and climate change standards (e.g., Gold Standard) and regulatory requirements both in country and internationally. ▪ Manage adherence to environmental laws and policies related to carbon emissions and sustainability. ▪ Develop a profound understanding of carbon management principles, standards, and best practices, including carbon accounting methodologies, emissions reduction strategies, and sustainability frameworks
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				<ul style="list-style-type: none">▪ Support the technical team in preparing a costed workplan and ensure project staff implement the workplan within budget and record change control when amendments are made.▪ Ensure that the team receive adequate operational and logistical support to conduct all technical activities as agreed in the workplan with the client. These include but are not limited to: transport and accommodation, organising technical events, managing logistics for large scale studies or fact-finding missions.▪ Management of core and downstream partners (contracting, invoicing, relationships).▪ Management of subconsultants (contracting, invoicing, relationships).▪ Oversight of supplier contracts and project procurements.▪ Proactively identify project risk and scope creep and bring any issues to the attention of both the Senior Project Manager and the Team Leader▪ Conduct performance reviews and manage on a day to day basis all administrative and
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				<p>finance staff in the programme (Operations Manager, Operations Officers, Finance Manager, Finance Officers, Drivers)</p> <p>Project Planning and Implementation Management.</p> <p>Responsible for managing the Climate Change project to achieve and report on the results in line with the projects' Logical Framework.</p> <p>Disaster Risk Reduction by ensuring, identify, assess and manage the hazards, vulnerabilities and risks that may occur in the project, and escalating any risks that need management to the Steering committee representative</p> <p>Identify and implement cost-effective risk reduction and or strategies.</p> <p>Disseminate information and raise awareness about hazards, vulnerabilities and risk that are as results of climate change.</p> <p>Contribute to the strengthening of resilience and risk reduction due to climate change.</p> <p>Ensures the development and implementation of rigorous social and behavior change strategies for the project working with children in all phases from formative stage through to strategy</p>
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					<p>development, design and community-level engagement.</p> <p>Provides leadership and design expertise in the rigorous application of Social and Behavior Change Communication theory, practice, principles and current best practices that achieve measurable results.</p> <p>Budgeting and Financial Management. Responsible for the overall project's financial and budgetary management. This responsibility includes.</p> <ul style="list-style-type: none">▪ Ensure that project implementation meets the monthly financial performance target (100% burn rate) and annual spending against life of award budget not greater than 100%.▪ Ensure that all financial policies and regulations relating to cash flow management, expenditure controls, cash management, accounting information, advances management as put in place for the management and control of funds are followed by the staff and partners in implementing the different program activities.▪ Hold monthly staff meetings to plan and reflect on project roll out.
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				<ul style="list-style-type: none">▪ Financial management – Ensure excellent financial management and accountability <p>2. Project Delivery: Execute, Monitor and Control:</p> <ul style="list-style-type: none">▪ Develop a strong relationship with the client, focusing on finance, human resources, procurement & operations. Serve as first point of contact with the client, along with the Senior PM, on commercial matters.▪ Support with client audit and compliance requirements▪ Monitor the internal budget and report to key technical team members and budget holders on financial performance and budget availability on a monthly basis.▪ Hold monthly project control meetings with the Project Principal, Team Leader and Senior Steering committee representative.▪ Responsible for monthly updates of the internal financial system (Connect Business).
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				<ul style="list-style-type: none">▪ Support Steering committee representative with accurate and timely forecasting of programme of community adaptation to climate change▪ With the support of the Senior PM identify risks and implement mitigation actions▪ Responsible (with the support from the finance team) in supplying monthly and accurate financial information to the client in the form of annual and monthly budgets and forecasts. In the first months these will be checked by the SPM▪ Responsible for (with the support from the finance team) billing the client in accordance to contractual billing schedule. In the first months these will be checked by the PM▪ Ensure value for money procedures are followed during all the procurements▪ Maintain project records by ensuring the use of Share point by teams and file storage on One drive.▪ Contribute to the monthly, quarterly, annual client reporting as needed
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					<ul style="list-style-type: none">▪ Maintain offline budget tracker and update at quarter end▪ Ensure that the operations and financial teams adequately support the technical delivery of the project▪ Maintain and update all the project safety, security and wellbeing documents including risks register, country security plan, business continuity plan, evacuation plan etc.▪ Review the project asset register and conduct asset verification on a quarterly basis. <p>3. Stakeholder Engagement</p> <ul style="list-style-type: none">▪ Foster partnerships with key stakeholders, including government institutions, private sector entities, investors, and community organizations.▪ Represent the project in external forums, conferences, and stakeholder meetings.▪ Ensure effective communication and coordination among project stakeholders to promote collaboration and buy-in.▪ Develop a project awareness plan and adoption strategies and share to key relevant stakeholders
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					<ul style="list-style-type: none"> ▪ Convene regular meetings and provide updates and share progress and outcomes of the projects to the relevant stakeholders. ▪ Lead the development and implementation of stakeholders' engagement plan, ensuring participation and buy in of key stakeholders. <p>4. Technical Oversight</p> <ul style="list-style-type: none"> ▪ Guide technical teams in conducting baseline assessments, and monitoring activities, including data collection, quality assurance and quality control. ▪ Provide support to the development and implementation of standard operating procedures to guide project implementation, safe guarding, monitoring and verification. ▪ Stay updated on global trends in carbon credits, carbon markets and climate finance to inform project strategies. <p>5. Monitoring, Evaluation, and Reporting</p> <ul style="list-style-type: none"> ▪ Establish robust monitoring and evaluation systems to track project performance and impacts.
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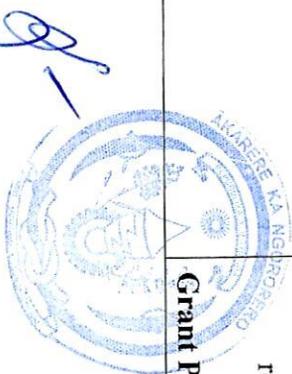


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	Project Accountant(Community Adaptation to Climate Change Effects (CACCE) project sponsored by FONERWA)	1	NA	<p>QUALIFICATIONS FOR THE ROLE</p> <p>A0 in Accounting, Finance, Management with specialization in Finance / Accounting or Professional Qualification recognised by IFAC (ACCA, CPA, etc)</p> <p>Key Technical Skills & Knowledge required:</p> <ul style="list-style-type: none"> ▪ Knowledge of cost analysis techniques; ▪ Knowledge to analyse complex financial information & Produce reports; ▪ Deep understanding of financial accounts; ▪ Planning and organisational skills; ▪ Communication skills; ▪ Strong IT skills, particularly in Financial software (SMART IFMIS); ▪ Judgment & Decision Making Skills; ▪ High Analytical Skills; 	<ul style="list-style-type: none"> ▪ Complete the project on time and to budget. <p>Ensure project information is updated on the project database</p> <p>Planning, Budget Preparation and Monitoring of Grant Projects</p> <ul style="list-style-type: none"> ▪ Coordinate the Grant project planning and budgeting process and provide support and advise to ensure WVI and donor guidelines are met. ▪ Prepare and monitor Grant projects budget expenditure reports while explaining budget variances, ▪ Facilitate the National Office in providing funding projections during the Monthly cash flow forecast for optimal cash levels to meet ongoing Grant project financial obligations ▪ Perform PBAS reconciliation for grant projects between SunSystems and PBAS records and communicate the funds commitment status to the Grant Project / program Managers ▪ Coordinate and support in the process of Grant project closures to ensure financial risks are mitigated. <p>Maintain Grant Projects Financial Records, perform Analysis and enforce Compliance</p>
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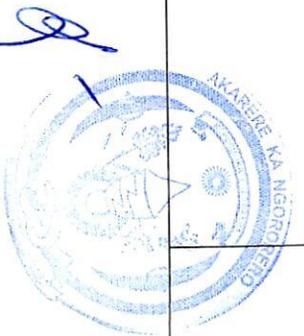


				<ul style="list-style-type: none"> ▪ Perform financial analysis on accounting information/ Financial reports for accuracy, completeness, and Compliance with WV, Support offices and Donor standards. ▪ Provide monthly analytical information to budget holders/ project managers/coordinators to inform decision making ▪ Prepare bank reconciliation statements <p>Coordinate timely preparation of monthly cashflows and Grant project disbursements</p> <ul style="list-style-type: none"> ▪ Coordinate timely Grant Projects related Payments and ensure that financial transactions are accurately recorded in sunsystem ▪ Review all invoices in Coupa for all vendor payments for Grant projects for timely payments ▪ Facilitate all Grant project staff advances and ensure compliance with the travel advance policy ▪ Monitor day-to-day payments from WVR bank accounts to facilitate bank reconciliation every month <p>Grant Projects Financial Coding Review</p>
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				<ul style="list-style-type: none">▪ Review coding for all Grant Projects related financial transactions to ensure alignment with Approved Grant Project activities and Donor requirements both in provision and outside provision.▪ Ensure compliance with financial procedures and Field Finance Manual (FFM) requirements as per updated chart of accounts▪ Prevent miss allocation of expenses <p>Grant Projects Monthly and Quarterly Financial Reporting</p> <ul style="list-style-type: none">▪ Prepare and analyze monthly and quarterly Grant project financial reports for accuracy and adequacy before submission to project teams or to Support Offices and donors.▪ Ensure reports adhere to full disclosure standards and provide an accurate representation of Grant project activities.▪ Review compliance with the donor financial reporting template before submission of report to the support office colleagues.▪ Follow up on Grant and special projects implementation and provide financial reports as per WV policies and donor requirements
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				<ul style="list-style-type: none"> ▪ Ensure that Grant projects / balance sheet accounts are monthly and quarterly reviewed, analysed, and reconciled by ensuring accurate balances <p>Coordinate External Finance reviews, Audit and implementation of Audit recommendations for Grant Projects.</p> <ul style="list-style-type: none"> ▪ Coordinate internal and external project finance reviews or audits by providing necessary information related to Grant Projects ▪ Ensure timely implementation of audits /Finance Review recommendations ▪ Coordinate in preparation of management response for project audits or reviews and ensure that the response is submitted timely. <p>Grant Projects Asset management</p> <ul style="list-style-type: none"> ▪ Maintain an efficient management of project Assets and conduct regular inventory to reconcile sun system reports and physical count of assets as per WV's asset policy and procedures and maintain an updated asset register ▪ Maintain proper inventory and
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				<ul style="list-style-type: none"> ▪ Ensure proper fleet Management reports are shared on time. <p>Implementing Partners Monitoring, Capacity assessment and building and Accountability reports review and upload in sun systems.</p> <ul style="list-style-type: none"> ▪ Coordinate the funding process to partners to support project implementation ▪ Monitor implementing partners, assessing their capacity to meet project goals ▪ Provide support to enhance partners' financial reporting abilities and skills ▪ Review and upload accountability reports from partners into Sun Systems. ▪ Plan and coordinate the Partners financial reports validation visit to ensure accuracy of the reported figures before they are uploaded in the SUN system. ▪ Perform ageing analysis for all partner advances and follow up for timely liquidation ▪ Capacitate all Grant project/ staff on World Vision Applications (ProVision, GEMS Concur, Workday, PBI, Box, etc...) <p>without system disruptions to ensure smooth project implementation.</p> <p>Prepare timely VAT Refunds requests to RRA and timely follow on reimbursement to.</p>
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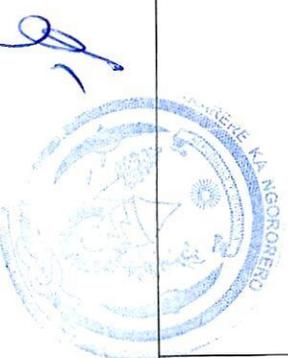
			<p>Qualification</p> <p>Master's degree or Bachelor degree in natural resource or environmental studies, statistics (preferably biostatistics or geostatistics), Environmental Economics, Project management, Rural development, Agriculture economics, Business administration, Economics, Monitoring and evaluation, environmental economics, Management with 3 years of Working Experience</p>	<ul style="list-style-type: none"> Prepare and submit VAT refund requests to the Rwanda Revenue Authority (RRA) in a timely manner
<p>Project Monitoring and Evaluation Officer(Community Adaptation to Climate Change Effects (CACCE) project sponsored by FONERWA)</p>	1	NA	<p>Key Technical Skills & Knowledge required:</p> <ul style="list-style-type: none"> Knowledge of results-based management, logical framework approach, strategic planning processes and tools; Knowledge of Rwanda's Public service and Labour Sector Policies and Strategies; 	<p>JOB DESCRIPTION</p> <ul style="list-style-type: none"> Working under the supervision of the Programme Manager, with technical guidance from Regional Monitoring and Evaluation Manager, the M&E Officer is responsible for ensuring that field monitoring data is collected, registered in the M&E system, analysed and reported in accordance with the reporting schedule prescribed in the project monitoring and evaluation reporting plans. <p>SPECIFIC DUTIES:</p> <p>1. Monitoring</p> <p>The M&E Officer will be responsible for the following main duties:</p> <ul style="list-style-type: none"> Support the development of appropriate monitoring, tracking and reporting plans, systems, tools and templates that enhance monitoring of project outputs and quality, generate quality evidence on project impact and promote and ensure use of



			<ul style="list-style-type: none"> ▪ Knowledge of drafting Action Plans and Operational Plans; ▪ Knowledge to conduct policy and analysis and draft proposals; ▪ Knowledge of Monitoring and Evaluation concepts, systems and tools; ▪ Computer Skills; ▪ Organizational Skills; ▪ Communication Skills; ▪ High analytical & Complex Problem Solving Skills; ▪ Judgment & Decision-Making Skills; ▪ Time management Skills; ▪ Team working Skills; <p>Fluent in Kinyarwanda, English and/ or French; knowledge of all is an advantage</p>	<p>data for decision-making processes, and ensure the effective use by staff, partners and stakeholders as necessary;</p> <ul style="list-style-type: none"> • Develop appropriate research tools for conducting both qualitative and quantitative surveys and training staff and external enumerators in the use of the tools; • Support Program Managers in the formulation of baseline measures and targets, during writing and set up of donor project proposals as well as throughout project implementation; • Build capacity of staff in project monitoring and data collection against set indicators, and use of such information in development of project reports; • Support field officers to develop and promote the use of standard indicators, tools and forms (as appropriate) and M&E practices across the projects and coordinate the collection of information required for country-level management; • Undertake regular field visits to provide support for proper application of M&E frameworks and tools; • Review or edit project data in reports as requested and required; produce analytical summaries: graphs, charts, tables, narratives as requested, to fulfil internal
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				<p>and external reporting requirements;</p> <ul style="list-style-type: none"> • Analyse project data and provide timely feedback to partners and programme and project teams on projects' performance based on monitoring data findings; • Ensure regular reviews of programmes/lessons learnt sessions and implementing necessary changes to existing and future programmes; • Keep abreast of the latest industry developments in M&E and network with other organizations for best practices and technical assistance. <p>2. Evaluation;</p> <ul style="list-style-type: none"> • Assist the Forest, Landscapes and Livelihoods programme in coordinating and conducting project evaluations (including mid-term and end-term) in close consultation with the Regional M&E Manager; • Working with the Communication Officer, ensure evaluation findings are appropriately disseminated; • Review the quality of existing natural resources, social and economic data in the project areas, methods of collecting it and the degree to which it will provide good data for results based evaluations; • Assist the FLL programme in providing
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				<p>a management response to evaluation findings and recommendations.</p> <ul style="list-style-type: none">• Ensure all relevant programme staff are able to utilise the database to analyse program information and results; develop the necessary tools for the field team to feed in data in the data base in a way that minimize entry errors;• Manage project databases to facilitate timely information updates, data quality assurance, sharing of information and learning, and data use for decision-making;• Review data being collected in order to locate and fix problems with data entry or integrity, document database contents, protocols and update manuals for smooth functioning of the data management system;• Prepare data reports (tables, charts, narratives, visuals) at regular intervals and ad hoc as needed to respond to requests for information, inputs to project work plans and semi-annual reports, and other internal and external data analysis and reporting requirements;• Work closely with the communication department in developing and disseminating programme results, best practices and success stories;
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				<p>Reporting:</p> <ul style="list-style-type: none">• Update project reports in IATI Standard on quarterly and annual basis;• Assist in developing quarterly and annual M&E performance reports; <p>Learning and Sharing:</p> <ul style="list-style-type: none">• Assist in designing and conducting impact evaluation case studies;• Ensure that experiences, lessons, and best-practices from projects activities are identified, captured and synthesized and shared;• In consultation with regional M&E Manager, support in training project teams and stakeholders in the application of M&E tools. <p>Management of Compliance and Risk Management Systems;</p> <ul style="list-style-type: none">• Ensure Project Portal or Project Appraisal & Approval System (PAAS) is fully updated at all times for all FLR Hub projects;• Ensure compliance to IUCN and donor risk management guidelines;• Support FLR Hub Project Managers in the development of risk management tools
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					<ul style="list-style-type: none">and ensure project risk register is regularly updated• Ensure monitoring of the environmental and social performance of the FLR projects <p>Other duties;</p> <ul style="list-style-type: none">• Carry out other relevant tasks assigned by, and mutually agreed with, the direct and co-direct line managers.
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Done at Ngororero, 11/06/2025

NKUSI Christophe
Mayor of Ngororero District

